

Model Program Book
**COMMUNITY
SERVICE
PROJECT**



Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

**PROGRAM BOOK
FOR
COMMUNITY SERVICE PROJECT**

Name of the Student: *S. Chintanoo*

Name of the College: *MRS. Auri College*

Registration Number: *120130503190*

Period of CSP: From: To:

Name & Address of the Community / Habitation:

_____ University

YEAR

Instructions to Students for Community Service Project

Please read the detailed Guidelines on Community Service Project found on the website of AP State Council of Higher Education <https://apcche.ap.gov.in>

Link:

<https://apcche.ap.gov.in/Files/Guidelines%20on%20the%20CSP%20Internship%20Community%20Service%20Project.pdf>

1. It is mandatory for all the students to complete 2 months (180 hours) of Community Service Project as a part of the 10-month mandatory internship/on the job training.
2. Consider yourself a committed volunteer in the community you work with.
3. Every student should identify the village/community/habitation for Community Service Project (CSP) in consultation with the College Principal/ the authorized person nominated by the Principal.
4. Report to the community/habitation as per the schedule given by the College. You must make your own arrangements for transportation to reach the community/habitation.
5. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow volunteers. Post your daily activity done and/or any difficulty you encounter during the programme.
6. You should maintain punctuality in attending the CSP. Daily attendance is compulsory.
7. You are expected to learn about the community/habitation and their problems.
8. Know the leaders and the officials of the community/habitation.
9. While in the project, always wear your College Identity Card.
10. If your College has a prescribed dress or uniform, wear the uniform daily.
11. Identify at least five learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - Information about the community, including the realities and

problems of the society.

- Need for creating awareness on socially relevant aspects/programs.
 - Acquiring specific Life Skills.
 - Learning areas of application of knowledge and technologies related to your discipline.
 - Identifying developmental needs of the community/habitat.
12. Practice professional communication skills with team members, and with the leaders and officials of the community. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
 13. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
 14. At the end of Community Service Project, you shall be evaluated by the person in-charge of the community/habitat to whom you report to.
 15. There shall also be an evaluation at the end of the community service by the Faculty Guide and the Principal.
 16. Do not indulge in any political activities.
 17. Ensure that you do not cause any disturbance to the inhabitants or households during your interaction or collection of data.
 18. Be cordial but not too intimate with the people you come across during your service activities.
 19. You should understand that during this activity, you are the ambassador of your College, and your behavior during the community service programme is of utmost importance.
 20. If you are involved in any discipline related issues, you will be withdrawn from the programme immediately and disciplinary action shall be initiated.
 21. Do not forget to keep up your family pride and prestige of your College.
 22. Remember that you are rendering valuable service to the society and your role in the community development will become part of the history of the community.

Community Service Project Report

Submitted in accordance with the requirement for the degree of.....

Name of the College: M.R. Aurt collage

Department: Commerce

Name of the Faculty Guide:

Duration of the CSP: From..... To.....

Name of the Student: S. Chinnappa

Programme of Study: B. Com

Year of Study: 2022 - 2023

Register Number: 120130803170

Date of Submission:

Student's Declaration

I, L. S. Chinnappa a student of C.S.E Program,
Reg. No. 120150603190 of the Department of B. Com
MRS. Avid College College do hereby declare that I have completed
the mandatory community service from _____ to _____ in
Haukharipukur (Name of the Community/Organization) under the Faculty
Guidance of _____ (Name of the Faculty Guide), Department
of MRS. Avid College in _____ College.

Signature and Date

Endorsements

Faculty Guide

Head of the Department

Principal

Page No

**Certificate from
Official of the Community**

This is to certify that S. Chinnappa (Name of the Community
Service Volunteer) Reg. No. 1201505037304 M. V. R. College (Name of
the College) underwent community service in
Kanchipet (Name of the Community) from _____ to _____.

The overall performance of the Community Service Volunteer during
his/her community service is found to be _____ (Satisfactory/Good)

Authorized Signatory with Date and Seal

Acknowledgements

Vegetable
marketing

CHAPTER 1: EXECUTIVE SUMMARY

The community service report shall have only a one-page executive summary. It shall include a brief description of the Community and accuracy of all the activities done by the student at CSP and five or more learning objectives and outcomes.

Brief description of the community

Shubhashinagar is a shubhashinagar in the city of Vishakhapatnam. The shubhashinagar is considered as the major residential area of the city. It is located within the jurisdiction of the Greater Vishakhapatnam Municipal Corporation, which is responsible for the civic amenities in shubhashinagar. It is under the administration of Vishakhapatnam Urban division and the head quarter is located at shubhashinagar. The ward is bounded by jalaputram, maharajapet and bhavanipatnam wards.

Summary of the activities done:-

Shubhashinagar is covered under community service project and the shubhashinagar vegetable shops.

have been visited and was questioned about their history, way of living, facing competition, facts about their seasonal, increased temperature, increased raw material costs. A survey report has been prepared in the area of the bhadrachalam regarding vegetable marketing. The organization has played an important role by this community service project.

Learning objectives and outcomes:-

- * Role of government in the field of vegetable marketing
- * The role of whole sellers in the chain of vegetable marketing
- * The advantages and disadvantages by the local vegetable vendors and the outcomes they face in daily life
- * The role farmers as a backbone for the chain of vegetable marketing.
- * The importance in the locality that has to be made and the recognition of minute outcomes of vegetable marketing

CHAPTER 2: OVERVIEW OF THE COMMUNITY

About the Community/ Village/ Institution including historical profile of the community/ institution, community diversity, conditions, values and values.
Brief note on Socio-Economic conditions of the Community/ Institution.

About the Community:-

Shubhashraya is a Kanchampalem in the city of Vishakhapatnam. The Shubhashraya is considered as the major residential area in the district. It is located in the jurisdiction of the Greater Vishakhapatnam municipal corporation, which is responsible for the civic amenities in Kanchampalem. Kanchampalem is located about 12 km from Vishakhapatnam, nearest and 6 km from Vishakhapatnam railway station. It lies to the north-west of Vishakhapatnam city and map to the east, Gopalapatnam to the west, Madhavaram to the south-east. Kanchampalem is well connected to most locations of the city by the state owned bus actions.

APRTC Routes via Vishakhapatnam

2A → RTA complex — Simhadra
282 → RK bus — Kothavalasa
2411 → RL beach → Simhadra

Historical profile of the Community

Vishakhapatnam history goes back to the sixth century BC. Its name can be found in Hindu and Buddhist texts that date back to ancient times.

Kancharapalem has been an important word in ancient times. It marks the place of peace and harmony which will standardize the lives of the people. It is a well educated area which has been known the best area in Vishakhapatnam. Kancharapalem has been named against the name of Alluri Seetha Ramakrishna Garu has been the inspiration for the people. The history proves that Kancharapalem has been a front line area in the city of Vishakhapatnam. Hence Kancharapalem has been named for high profit citizens.

CHAPTER 2: COMMUNITY SERVICE PART

Description of the activities undertaken in the Community during the Community Service Project. This part concludes by reflecting on what kind of values, life skills, and technical skills the student acquired.

Activities undertaken in the Community during the Community Service Project

Environment visited

As a part of the community service project all the vegetable shops have been identified and were visited for the purpose of the home enquiry. The vegetable shops have been classified on the basis of area of establishment, the size their operations and the amount of volumes they operate. The shops were also categorized on the basis of years of experience. The enquiry has been done about the facilities they operate, the volume of customers daily, each and every shop has been visited by the personal enquirer. The community service project and has been known their strategies.

Name of the business	Volume of customer/daily	Volume of kg/ day	Value per day (₹)
K.R. vegetable market	100 customers	60 kg	₹ 5000
Chaito vegetable	100 "	100 "	₹ 2000
M.B. hypermarket	200 customers	100 kg	₹ 2000
K.C. square	20 customers	5 kg	₹ 1000
Paju fruits and vegetable	300 customers	30 kg	₹ 9000
Helping hands fruits and vegetable	25 customers	10 kg	₹ 600
Jeevanam Kirana-gala	100 customers	30 kg	₹ 1600
Broadly vegetable	150 customers	25 kg	₹ 2100
P.K. fresh vegetable	400 customers	120 kg	₹ 6100
B.S.K. vegetable	50 customers	10 kg	₹ 300
Sam vegetable wholesale	180 customers	35 kg	₹ 700

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In Charge: Signature
Day - 1	Identified the vegetable market in the community as part of community service project.	Identification of the vegetable market	
Day - 2	Analyzed the local market the facilities they are having	Knowing the facilities of the local markets	
Day - 3	prepared the questionnaire to survey the vegetable markets in Kanchanpuri	questionnaire prepared with a view to implement the survey	
Day - 4	visited the first shop and asked as per the questions are the vegetable market	the activities they face in vegetable business	
Day - 5	visited the second shop and surveyed as per the questions about vegetables	the activities the customer get due to fresh vegetable	
Day - 6	visited the third shop and surveyed as per the questions are the vegetable market	The community having the local retail hypermarket	

WEEKLY REPORT

WEEK - 1 (From Dr. to Dr.)

Objective of the Activity Done: To find out the vegetable market

Detailed Report: As part of community service project the local market and the part time vegetable vendors have been enquired. At the end of this project their local vegetable shops have been identified found the ways and means of doing business and then prepared a chart list and a questions to check results all the facilities are being used then visited the part vegetable shop or vegetable shop enquire the cause about how they face customer, how they get vegetable

The time during there the business strategies they followed how they face the competition in the market. The vegetable markets are visited by the customer at time of visit. The Island and Food Shop are also enquired in the same week and prepared a prediction on the problems and advantages they face in the market

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person in Charge Signature
Day-1	preparation of detailed report of week 1 as part of community service	Analyzed the detailed report	
Day-2	visited the fruits shop and surveyed using the questionnaire	the drawbacks they are facing due to low customer	
Day-3	Analysis of the fruit shop and comparing the shops and cost	An overview of the locality vegetable market	
Day-4	visited the fruits shop and surveyed the as part questionnaire large fruits/vegetable	they enjoy a lot of customer more due to explanation	
Day-5	visited the fruits shop in the locality and surveyed as part questionnaire Helping hands vegetable	the drawback due to low sales and the demand	
Day-6	preparation of detailed report of week 2 as part community service	Analyzed the detailed report	

WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)

Objective of the Activity Done: Visited the market and engaged
Detailed Report: As the week 1 is complete for analysing
and aware, the starting of the week is begun with
week. As a part preparation of a detailed report for the
first week in a part of detailed report the
practices of business are known and understand
the way we need to deal with customer the
way we need to behave with customer to gain
goodwill in the increased competition.

Then visited the wholesalers and engaged as per the
questionnaire. Then analysed the first shops and
identified the difference between them. The plus
they have the means they get then visited
the fifth and sixth vegetable shop as part
of the community service project. Scanned
the importance of vegetable marketing to them.
Then prepared a detailed report for the week
2 as part of the community service project. The
importance has been taught to all the vendors
as that they have the ability to do their business
even smoother and better.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day-1	Found out more vegetable shops in the locality for the survey	Improving the communication skills	
Day-2	Imparted the local market people with the importance of vegetable marketing	finding out the skills to oneself and the ethical value	
Day-3	visited the serunkh shop and survey report the questionnaire Teeraman kiragalla	A medium business shop with continuous inflow	
Day-4	visited the gith shop and survey report the questionnaire	A shop which target regular to business	
Day-5	visited the milk shop and survey report the questionnaire Per fresh vegetable	A high end shop which in medium low level will gain customer	
Day-6	preparation of detailed reports for each 2 of part B community group project	Analysed the detailed report	

WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done: Importance of vegetable marketing
Detailed Report: As part of the community service project the importance and need of vegetable marketing has been highlighted to the local market use of vegetable marketing. The way they need to produce their vegetable and the way they sell, whether the shops and how to give customer satisfaction these points have been the main cause of introduction in this week to establish a healthy competition.

Then in the week the eighth shop has been visited this is located near to railway bridge and asked them about their business, the ninth and the seventh shops are also visited in this week then at the end of the week the detailed report has been prepared as part of the community service project. The detailed report has included the importance of vegetable marketing and also the difference the shops face and the competition they are enjoying and the business they get in the locality.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	educated the local market with the importance of role of government	Importance of the government	
Day -2	educated the local market people with the advantage of vegetable marketing	Advantage of vegetable marketing	
Day -3	Imparted the skills of operate business with the local shops to grow business	operate style of doing business	
Day -4	prepared a report regarding the short term and long term goals of the market	Short term and long term goals of the market	
Day -5	visited the path shop and survey as per the questionnaire	A decent business with medium revenue	
Day -6	visited the kumbh shop and surveyed as per the questionnaire Kumbh vegetable wholesale	A high range customer with wholesale identity	

WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done: introduced the role of government

Detailed Report: the role of government in vegetable marketing has been introduced. The government plays a vital role in the buying pattern by the farmer is mediated and moderated by the government. The government enables the measures to take strict and stringent rules to safeguard the interest of both the farmer and the customer.

The importance of the government and the role the government plays has been try to see local market. Then visited the Gouth and Cleveland shop to ask them a set questionnaire.

The response is noted down and has been compared with the previous week report. The report has been prepared and under report the importance and establishment of the local market as part of our agro system. The local market in Kanchanpalem are well established as they were in good position and well serve with the customers.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day-1	preparation of detailed report of week as part of the community service project	Analysed the detailed report	
Day-2	Implemented the basis of vegetable marketing and showed the improvements	detailed of vegetable marketing	
Day-3	prepared an report got through the implementation of community service project	Report prepared and implemented	
Day-4	visited the health shop and surveyed as per the questionnaire 304 raw vegetable	A shop which taught the importance of vegetables	
Day-5	preparation of detailed report of week as part of the community service project	preparation of detailed report	
Day-6	Completed the whole report and prepared a detailed report as required for the community service project	completed the whole report and inlined the role of government	

WEEKLY REPORT

WEEK - 3 (from DL..... to DL.....)

Objective of the Activity Done: Concluding of the activity
Detailed Report: In part of the community service project the detailed report for the week 4 was prepared and also the detailed reports has been compared with previous reports the answers for the questionnaire in week four are compared with the previous week. The report includes all the advantages and disadvantages enjoyed by the local markets.

The fourth shop been visited as part of the community service project and has been engaged as per the questionnaire. The questionnaire has been answered by the given shops in all the weeks. The answers they give been formed part of the visit project. The role of subjects played vital and part a lot of information and general knowledge as part of the community service project. The role of government has been taught to local markets. The corporate style of business have been taught to the local business to play factors, its to deal with customers.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	preparation of detailed report of week as part of the community service project	Analysed the detailed report	
Day - 2	Implemented the basic of vegetable marketing and showed the importance	Advantage of vegetable marketing	
Day - 3	Prepared an retail got through the implementation of community service project	Report prepared taught implemented	
Day - 4	Visited the farm report of week surveyed & put the questionnaire	A shop which taught the importance of customer	
Day - 5	preparation of detailed report of week to report the community service project	preparation of detailed report	
Day - 6	Completed the whole report and prepared a detailed report as required for the community service project	Completed the whole report and its government	

WEEKLY REPORT

WEEK - 6 (From Dt. _____ to Dt. _____)

Objective of the Activity Done: Community of the activity
Detailed Report: As part of the community service project the detailed report for the week 6 has been prepared and also the detailed report has been compared with the previous report. The answers for the questionnaires in week 6 are compared with previous weeks. The reports reflect all the advantages and disadvantages enjoyed by the local markets.

The sweets shop has been visited as part of the community service project and has been visited as per the questionnaire. The questionnaire has been answered by the visited shops in all the weeks. The answers they gave have been found part of the main project. The role of sweets played vital and least a lot of reputation and gained knowledge as part of the community service project. The role of government has been taught to local market. The corporate style of business has been taught the local business to play factual. Its deal with customers.

CHAPTER 5: OUTCOMES DESCRIPTION

Details of the Socio-Economic Survey of the Village/Habitat: Attach the questionnaire prepared for the survey.

The survey has been implemented successfully and the local markets in Ranchopalero have been engaged and the culture, ethics, values of the locality has been uplifted. The local markets raised about their disadvantages they face, the support they needed and the role of government in their daily business.

Questionnaire prepared for the survey

- 1) The price of the vegetable how they fix?
- 2) The advantages they get from vegetable marketing?
- 3) How they manage their life?
- 4) How they treat the presitable goods?
- 5) How they deal with ripen vegetable?
- 6) How government aid them with facilities?
- 7) How they fix the margin?
- 8) How to deal with customers?
- 9) How they safeguard their business?
- 10) How they treat slow down?
- 11) How they survive in the heavy competition?
- 12) How they face their ^{daily} needs of the business?

Short-term and long-term action plan for possible solutions for the problems identified and that could be recommended to the concerned authorities for implementation.

Short term action plan recommendation:-

- * the curb the existing business and to regulate the new and upcoming business in the same locality.
- * To eliminate the middlemen so as to get the vegetable at low cost so that they can gain margin.
- * the government need to take action plan to restrict the wholesale at agri-ports to eliminate corruption.
- * there should be proper measure to take off the rotten vegetable and to make proper use of it.
- * there should be implementation of awareness among the customer about the healthy food.

Long term action plan recommendation:-

- * the government has to regulate check the activities of the middlemen so as to restrict them.
- * the government has to conduct awareness program on vegetable marketing has to educate both the farmers and the customer.
- * the government has to provide subsidy to the farmers to give them better scales.
- * the government has to healthy campaign to eat healthy food so as to give food.
- * the government has to implement the process of high rate taxation for unhealthy food to avoid cancer.

Describe the problems you have identified in the community

The community has been well established and is well managed by the the citizen kanchowalees although it is well established there are many problems that the community is facing with these includes the increased competition among the business people. The one has been declining and at the same time there have more and more business rising in the locality.

Due to increased business competition the sale has been reducing gradually with low profits on the other hand the prices are also decreasing as they are in a stage of perfect competition. The increased competition has begun the competition of corporate style of business into practice the government has not been able to control the increased competition as it is an unregulated market the problem of government is affecting heavily the locality as the Right Brand is government aided and is supplying the vegetables at a low price the individuals due to low of investment are not able to concentrate on vegetable marketing which is an advantage for the corporate business.

Description of the Community awareness programmes conducted with the
problems and their outcomes.

The community awareness programme has been an important and innovative step taken to impart communication skill within a student which is very important for their growth. The problems are known as we interact with them and then can solution for their problems.

The Community for their problems:-

problem the community awareness program brought out the problems the locality is facing due to lack of proper rules and unregulated market. There can be both short-term and long-term goals to bring out solution to the problems that are being faced by the community. The rules come are independent of the problems faced by the community as the individual shop has an individual problem and the problem has to be all inclusively. The only solution that can bring a major change is to be taken by the government to take stringent measure in the existence of middlemen and to provide proper cold storage facilities for the storage of vegetable. The vegetable are season one a year but the demand for the vegetable will be for the whole year. Hence, the demand can only be met when there are proper record of expiry the vegetables.

Report of the mini-project work done in the related subject w.r.t the habitation/village.

A mini-project work in the related subject w.r.t the habitation/village. (For ex., a student of Botany may do a project on Organic Fertilizing or Horticulture or usage of biofertilizers or biopesticides or effect of the inorganic pesticides, etc. A student of Zoology may do a project on Aquaculture practices or animal husbandry or poultry or health and hygiene or blood group analysis or survey on the Hypertension or survey on the prevalence of diabetes, etc.)

The Report shall be limited to 8-10 pages.

Vegetable marketing plays a vital role in the rural market area as the demand for vegetable are there for the whole year whereas the crop grows only for once. The demand for the whole year will be grown once, but it has to be supplied for the whole year. Hence proper vegetable marketing techniques have to be implemented so as to safe guard a community of the consumers. As part of the program a community service project was been undertaken and has been used as a weapon to introduce the input of vegetable marketing.

As part of the community service program the locality of Kanchandrapuram has been chosen to take the value of including the importance of vegetable marketing and to know their problems and to prepare a report to the government also as to in due with the difference word by the locality shows in the locality have been project various in the asked about their difference they visited and were the advantage they gain over the other. A questionnaire has been prepared they and were asked as per the questionnaire and the problems were extracted.

KR. vegetable market:-

KR vegetable market has been an old and well established market in the locality of Kanchanpalem. It has a prominent place in the locality as its presence is known for years. The questions have been answered as below.

- * the price is fixed on the purchase price they get
- * the vegetable marketing helps them to improve and expand their business
- * the daily sales have been a way for their survival.
- * they use the perishable goods as a warehouse and will meet fresh organic farming
- * the government has to take proper care of the improved condition and has to provide subsidy so as to help them.
- * vegetable camp marketing will be an extension to implement the program

Chaite vegetable

Chaite vegetable has been a new business step in a prominent place and has been introduced with the cooperative business with a view to enhance safety and healthy food so as to improve the healthy and enriched food. The questions have been answered as below.

- * the dealing with customer plays an doing business as it is the most and prominent way of doing business.
- * the price is fixed by the margin of 5% on the purchase price as they will be set under chainage
- * the vegetable marketing has been part of their business as they as the impact of cooperative interest has been established.

Analysis of local area:-

As part of community service project the local market and the local vegetable shops have been visited as part of the community service project. All the vegetable shops in the area have been visited and questionnaire as part of esp. stated down all the answers and were listened about the problems. A report has been prepared keeping in view the short term and long term possibility that has to be set been visited and the advantages and disadvantages that they for area turns into concern as part of community service project.

Through this community service project we implemented the skills of communication to communicate with the local people we implemented to provide under accessibility as the basic goal as we need to visit the local area and need to visit different kinds of people. Communication skills played a vital role in the process of community service project. I came to know how to deal with different kinds of people and how to treat customers who have different mind sets.

Technically we learnt to do a business has been a different phase to local in life working under a person have to been differentiated from doing a business. The people have to mould their sets in order to gain values and impart their business hence the values and ethics learnt through the community service project and technical skills imparted by the community service project would bear a deep feather to the student to reach their goals in the future.

Community diversity tradition ethics and values.

It's our value system and 'the principal' that drive the people of the community. Kanchrapalem has been emboldened by the empowerment of women with respect and ethical behaviour of the citizens in the area. Kanchrapalem intends to be a respectful corporate area, with a high degree of integrity and fairness with exceptional performance in what we do. Integrity is the practice in every aspect of our being we believe that it fosters strong and positive attitude in our approach towards the society. The people here have high quality standards of operations are constantly striving and updated for excellence. Ethics inseparable from the people to improve both health and quality of life are adhere to ethical principal. Human welfare with quality deliverance is the major advantage of the citizens of Kanchrapalem.

Socio-economic conditions of the community

The people of Kanchrapalem are economically stable and are represented by greater businessmen of the city. They are well established with high life to one side on the other part there were citizens who work on the basis of daily wage, which made their ties an

difficult to live. The vegetable seller bears part of the background work. They will be affected by the increased competition among themselves. They were also affected due to increased super market, hypermarkets and the entry of corporate sector into the society. The socio-economic conditions of the community are never stable due to the rich being classed to one side and on the other hand poor getting degraded due to high exploitations. The vegetable market are facing a lot of competition and facing losses due to weather vegetable and cost of storage facilities.

Student Self-Evaluation for the Community Service Project

Student Name: <i>S. Annadaxo</i>
Registration No: <i>12-8184 X0 3170</i>
Period of CSP: Term: <i>Tu</i>
Date of Evaluation:

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plans and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

Signature of the Student

Evaluation by the Person in-charge in the Community / Habitation

Student Name: S. Chinvaroo

Registration No: 12 01 3060 3190

Period of CSP: From To

Date of Evaluation:

Name of the Person in-charge:

Address with mobile number:

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation.

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

Signature of the Supervisor:

Page No:

PHOTOS & VIDEO LINKS







Internal Evaluation for the Community Service Project

Objectives

- To facilitate an understanding of the issues that confront the vulnerable / marginalized sections of society.
- To initiate team processes with the student groups for societal change.
- To provide students an opportunity to familiarize themselves with the urban / rural community they live in.
- To enable students to engage in the development of the community.
- To plan activities based on the focused groups.
- To know the ways of transforming society through systematic programme implementation.

Assessment Model

- There shall only be internal evaluation.
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 100 marks.
- The number of credits assigned is 4. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings shall be
 - o Activity Log 20 marks
 - o Community Service Project Implementation 30 marks
 - o Mini Project Work 25 marks
 - o Oral Presentation 25 marks
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration the individual student's involvement in the assigned work.
- While evaluating the student's Activity Log, the following shall be considered:
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The assessment for the Community Service Project implementation shall include the following components and based on Weekly Reports and

Outcomes Description

- a. Details of the Socio-economic Survey of the village/habitat.
- b. Problems identified.
- c. Community Awareness Programs organized.
- e. Suggested Short-Term and Long-Term Action Plan.

MARKS STATEMENT
(To be used by the Examiners)

Page No:

INTERNAL ASSESSMENT STATEMENT

Name Of the Student:

Programme of Study:

Year of Study:

Group:

Register No/H.T. No:

Name of the College:

University:

Sl.No	Evaluation Criteria	Maximum Marks	Marks Awarded
1.	Activity Log	20	
2.	Community Service Project Implementation	30	
3.	Mini Project Work	25	
4.	Oral Presentation	25	
	GRAND TOTAL	100	

Date:

Signature of the Faculty Guide

Certified by

Date:

Signature of the Head of the Department/Principal

Seal:

Page No:



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**

(A Statutory Body of the Government of Andhra Pradesh)

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